

New Mexico Academy for the Media Arts
Governing Council Virtual Meeting Minutes
May 14, 2024 @ 10am

1. Quorum Call - Council President Carolyn Carlson called the meeting order at 10:02am Those present were Governing Council Members Carolyn Carlson, Kendra Toth, Channing Concho, Malinda Menke, Janie Woodard and Eddie Tafoya; Business Manager Mike Vigil II; Principal John Rodarte; Intern Coordinator Tom Richardson; Media Coordinator Anthony Conforti.
2. Approval of Agenda - A motion for the approval of the amended agenda was made by Malinda with Kendra second, motion passed unanimously with new board members abstaining. The agenda was amended to defer the minutes and to move Mr. Vigil up in the agenda.
3. Approval of Minutes A motion for the deferral of the minutes was made by Malinda with Kendra second, motion passed unanimously with new board members abstaining. Minutes of April 9, 2024 – Deferred and minutes of April 26, 2024 – Deferred
4. Public Input – No public input
5. Reports
 - A. Intern Coordinator Report – Tom Richardson reported internships are at 65%. He reported with on the various programs and opportunities for summer internships.
 - B. Media Coordinator - Anthony Conforti reported wrapping up doing the sessions with the Education Secretary and are going to be doing more in the fall.

- C. Business Managers Report (Mike Vigil II) – Mr. Vigil reported that the school had \$900,000 in its operational account. He stressed the need for increased enrollment. He said he have about \$25,000 to allocate for a part-time administrative assistant to help with some of the tasks falling through the cracks. Three percent raises were given to all staff. A date for the budget committee to meet was set for May 21 with budget approval set for May 28.
- D. Principal's Report – John Rodarte sent his report ahead of time. He said he was nudging parents and students who are returning next year to get their paperwork in so there can be an more accurate count. He said the school has entered in a contract with Prosperous Media and Eton Pollinger to develop a plan to enage more students to enroll in our school. Principal Rodarte said he is reconstituting the school's equity council over the summer break. He talked about the good turnout for the school's Expo and various events the students have been participating such as super computing.

6. Action Items

- Approval of Bars – There were no bars to approve
 - Motion to approve school year 2024/2025 calendar was made by Kendra, second Channing, motion passed unanimously with new board members abstaining.
7. New Business – Short discussions were held regarding scheduling a tour of bank building, the recent PED Site report. How to go start the process for school initiatives such as making internships a graduation requirement, transportation.
8. Old Business – Short discussions were held regarding needed Governing Council Training and the upcoming June 12 – 14 conference.

9. There was no need for an executive session to finish principal evaluation.

10. Meeting was adjourned at 11 :24am.

__p_ Carolyn Carlson

__p_ Malinda Menke

__p_ Channing Concho

__p_ Janie Woodard

__p_ Kendra Toth

__p_ Eddie Tayofa
