

New Mexico Academy for the Media Arts  
Governing Council Virtual Meeting Minutes  
April 9, 2024 @ 10am

1. Quorum Call - Governing Council President Carolyn Carlson called the meeting to order at 10:09 am with a quorum present. Those present were Governing Council Members Malinda Menke, Carolyn Carlson, Kendra Toth, Janie Woodard, Eddie Tafoya; Business Manager Mike Vigil II; Principal John Rodarte; Intern Coordinator Tom Richardson; Media Coordinator Anthony Conforti. Channing Concho was excused.
2. Approval of Agenda – Approval of the agenda as amended was made by Malinda with Kendra second. Motion passed unanimously with roll call vote, and new board members abstaining.
3. Approval of Minutes March 12, 2024 and March 26, 2024 – Approval was made by Kendra, and Malinda second. Motion passed unanimously with roll call vote, and new board members abstaining.
4. Public Input – None
5. Reports
  - A. Media Coordinator Report - Anthony Conforti reported on the New Mexico Secretary of Education’s visits to the school to film some internal PSAs. Parts were released on Instagram. A couple more sessions were scheduled. Albuquerque City Councilor Nichole Rogers met with him to talk about changing the narrative of the International District. Mr. Conforti spoke about being involved on some level in the Route 66 Centennial.
  - B. Intern Coordinator Report – Tom Richardson reported on the end of the year internships and ideas for next year. He said he was looking for summer internship opportunities which he said was tricky due to vacations and students that get paid jobs.
  - C. Principal Report – Principal John Rodarte sent his written report. He briefed the council on the media specialist who has been hired. He reported we missed a deadline for a human rights filing because filings were being sent to former employees. No staff vacancies. Some difficulties with the vendor doing the HVAC work and will update. Gave updates on upcoming dates to remember such as the PED site visit, prom, Expo and graduation.
  - D. Business Manager Report - Mike Vigil II reported that cash flow remained strong. He strongly reminded us to set a budget meeting ASAP.

6. Action Items

A. Approval of BARs - increase BAR FY24 11000310056116. Approval was made by Malinda; Kendra second. Motion passed unanimously with roll call vote, and new board members abstaining.

B. Approval of a second April meeting passed unanimously with roll call vote, and board members who have not completed their training abstaining.

7. New Business – none

8. Old Business - Items discussed: council training opportunities.

- Review of needed governing council trainings
- Follow up on recruiting strategies, and the social media person hired
- Budget approval process dates
- Principal evaluation dates
- Review of upcoming graduation dates, etc., for council members to attend

9. Executive Session was not needed.

10. Adjourned at 11:06 am.

\_P\_ Carolyn Carlson  
\_P\_ Malinda Menke  
\_E\_ Channing Concho  
\_P\_ Janie Woodard  
\_P\_ Kendra Toth  
\_P\_ Eddie Tafoya