

NEW MEXICO ACADEMY FOR THE MEDIA ARTS
GOVERNING COUNCIL MINUTES
January 9, 2024 10:00 am
Virtual Meeting via Zoom Platform

1. Quorum Call at 10:00 am

Governing Council President Carolyn Carlson called the meeting to order at 10:00 am with a quorum present. Those present were: Channing Concho, Malinda Menke, Carolyn Carlson, Kendra Toth, proposed council member Janie Woodard, Business Manager Mike Vigil II, Principal John Rodarte, Intern Coordinator Tom Richardson, Media Coordinator Anthony Conforti and proposed council member Eddie Tafoya.

2. Approval of Agenda

Approval of Agenda was made by Malinda and seconded by Channing. Passed unanimously with Kendra abstaining.

3. Approval of Minutes

Approval of the December 9, 2023 Minutes was made by Channing and seconded by Malinda. Passed unanimously with Kendra abstaining.

4. Committee of the Whole - There was no discussion.

5. Public Input – Mr. Eddie Tafoya, proposed board member, gave a brief introduction of himself. He was born and raised in New Mexico and is a professor at Highlands University. He had a nephew that attended the school and is looking forward to giving back to the community.

6. Reports

Principal's Report - Mr. Rodarte's report was short as school was just returning after the winter break. The school's enrollment was 145 with one student not returning from the break. The school was still looking for a middle school humanites teacher and had received several applications. In the meantime, a long-term substitute is in the classroom. Mr. Rodarte said the social worker position is being filled by a contracted position who will be on campus two days a week. He said with the loss of ESSR funds he anticipates a reduction in funds. The ESSR funds were used to fund two positions. He recognized Ms. Chavez and Ms. McDowell for helping in New Mexico History and humanities. He said the heaters went down over the break but were able to be repaired quickly. Landscaping for the greenspace has begun. Plans for graduation will soon be underway.

Intern Coordinator Report – Tom Richardson said his report was going to be short, because school just started up. He talked about a media group that was looking to expand its program where some of our students may be incorporated. He said its name is Public Allies or UNM Service Corps. He said they have done a lot for media literacy programs in Albuquerque.

Media Coordinator Report - Anthony Conforti reported that there was a problem with the wellness room grant. It has been appropriated but not funded. He said a group of students will be going to the legislature during the 30-day session. Mr. Conforti said that the New Mexico Media Arts Collective sounded like it was similar to our school's mission.

Business Manager's Report - Mike Vigil II reported that there has not been a lot of change which is good. We are reconciled through December. So, the end of December is reconciled. We do balance to the general ledger based on the bank statement. Revenues are coming in as we are expecting. One set of new revenues that came in is from Bernalillo County for the purpose of property tax collections, both through the House Bill 33 and Senate Bill 9 allocations. So that's a large portion of what you see as far as the cash flow being a positive as we look through the actual budget. The school is one hundred percent in compliance based on that report. There's no function or fund that is in the negative. And as far as cash flow goes, he said it was a good month as far as cash brought in, and as far as cash going out, with about \$300,000 of money deposited. The school's cash flow is positive through December. The school did enter the month at about 1.1 million in cash in the bank, and then exited with about 1.15 million. Therefore, the cash is still healthy, and the bulk of it does sit in the operational fund, about \$943,000.

He reminded the board that budget wise, we do have to start thinking about formalizing a budget committee, as we get into February, March, April. That way, we can turn around budget. The statutory due date is June twentieth. But the PED can set other deadlines. Other things we have to take into consideration are administrative input, council input and then public input. We need a lot of time to have meetings for all of those requirements, just to do what's right by all stakeholders.

7. Action Items

- Approval of BAR FY. 24#0007, 1B 21100, in the Food Services Fund for the free lunches. Motion to approve by Malinda, seconded by Channing. Unanimous roll call vote with Kenda abstaining.
- Approval of Janie Woodard to the governing council – Motion to approve made by Channing, seconded by Malinda. Unanimous roll call vote with Kendra Toth abstaining. Ms. Woodard said she has been an early childhood educator since she was 17. She majored in elementary education with early childhood education as her minor from U.N.M. She has lived in New Mexico all of her life, and she has taught preschool, kindergarten, middle school, English and dance.

8. Executive Session pursuant to NMSA 1978 Section 10-15-1.H (7)(2015), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation and or limited personnel issues. – No executive session was held.

9. New Business

Discussion of a four-hour retreat in next several weeks to discuss visions, budget and other issues facing the school.

10. Old Business

Council Training – Reminders were given to members to complete their training.

Adjourned at 11:09 am.