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MEDIA ARTS COLLABORATIVE CHARTER SCHOOL
GOVERNING COUNCIL MINUTES
March 10th, 2020 7:30pm
4401 Central Ave NE Building #2 Albuquerque, NM 87108

1. Quorum Call
 - a. Mike called the meeting to order at 7:32pm
 - b. Board Member Quorum Call
 - i. Michael Trujillo – Present
 - ii. Steve Eiland – Absent
 - iii. Carolyn Carlson – Present
 - iv. Malinda Menke – Present
 - v. Channing Concho – Present
 - vi. Patti Gladstone – Present
 - vii. Rudolfo Carrillo - Present
 - viii. A quorum is present
 - c. Staff Present: Jonathan Dooley and Patrick Kelly
 - d. Foundation Members Present: None
 - e. PAC Members Present: None
 - f. Public Present: Tom Carroll
2. Approval of Agenda
 - a. Malinda made a motion to approve the agenda
 - b. Channing seconded
 - c. There was no discussion
 - d. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Malinda Menke “AYE”; Patti Gladstone “AYE”
 - e. Motion Passed 5-0
3. Approval of Minutes
 - a. January 14th, 2020 Minutes
 - i. Channing made a motion to approve the January 14th, 2020 minutes
 - ii. Carolyn seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Patti Gladstone “AYE”; Malinda Menke “Abstain”
 - v. Motion Passed 4-0 with 1 abstention
4. Committee of the Whole
 - a. Nothing presented
5. Public Comment
 - a. None

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6. Reports
 - a. Principal Report
 - i. Enrollment Update
 1. Currently have 214 students enrolled
 - a. 97% Attendance rate
 - b. Jonathan gave an update on student referrals
 - ii. NM Vistas Guide Designation
 1. MACCS received “Spotlight” designation
 2. Top 25% of NM schools
 3. Graduation rate is 62%
 - iii. Legislative Update
 1. MACCS received \$105,000 in legislative appropriations compared to \$175,000 last year
 - a. Thank you to Sheryl Williams-Stapleton, Antoinette Sedillo-Lopez and Jerry Ortiz y Pino for supporting our school
 - iv. NM Dash 90-Day Monitoring
 1. Jonathan presented what he has uploaded to the NM DASH website
 - a. Exploring interventions
 - b. Studying the effectiveness of Saturday Schools and tutoring program
 - c. School Culture with all the changes that are on the horizon
 - v. Formal Teacher Observations
 1. Jonathan presented that he is conducting teacher observations focusing on two areas:
 - a. Domain 2E – Managing student behavior
 - b. Domain 3C – Engaging students in learning
 - vi. MACCS Restructuring Timeline
 1. Staff is reading Project Based Learning books
 2. Admin and Leadership Council are looking at Master Schedule options for next year
 - vii. MACCS Equity Council
 1. First meeting was on March 3rd with the focus of how to build our programs around our students
 - viii. February 19th Recruitment Open House
 1. Six total students applied for MACCS
 - a. 1 for this spring and 5 for next year
 - ix. Upcoming Events
 1. Jonathan discussed MACCS’ upcoming events
 - a. Parent/Teacher/Student Conferences on Friday
 - b. Charter School Division Site Visit
 - i. March 23rd

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- ii. Jonathan requested that council members attend at 10am if they can
 - c. NMASR Science Testing on March 24-26
 - d. Shakespeare Fest, possibly March 26
 - e. Spring Break – March 30-April 3
 - f. Leadership Council Retreat April 9
 - g. NM Supercomputing Challenge April 27-28
- b. Financial Report
 - i. Pat reported on the finances for January and February 2020
 - 1. Discussed various funds and their balances
 - a. Approximately \$230K of deposits and \$229K of expenses in February
 - 2. Reviewed the disbursements and deposits for the month
 - 3. Pat discussed the cash balance history from Operational and the HB-33 and SB-9 bond funds
 - a. Pat presented a chart on where operational dollars are being spent
 - i. 73% are budgeted to be spent on student classroom and student support expenses
 - ii. Presentation of Budget Adjustment Requests (BARs)
 - 1. Pat presented six BARs
 - a. 0024 – 11000 Increase \$7,300
 - b. 0025 – 31600 Increase \$104,661
 - c. 0026 – 31701 Increase \$52,916
 - d. 0027 – 24190 Carryover \$1,890
 - e. 0028 – 31703 Initial budget \$6,308
 - f. 0029 – 11000 Increase \$22,225
 - iii. Facility Update and Projects
 - 1. Gerald Landgraf is still scheduling a closing towards the end of the month
 - iv. Audit Update
 - 1. FY2019 Audit has been approved by State Auditor
 - a. Pat reviewed our FY2019 Audit Corrective Action Plan
 - i. 2 Findings of which both are minor
 - 1. PO dated after service started
 - 2. Account Payable not identified
 - ii. Action plan has been reviewed by Audit Committee for your approval
 - 2. We will need to replace our Community Member on the Audit Committee since our community member has joined the council
 - v. Budget Planning

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1. Pat presented the budget highlights of the recent legislative session
 - a. Increases to SEG and At-Risk funding
 - b. 4% raise for school staff
2. Pat discussed the revenue drop due to shrinking enrollment and the small school size phase out
- vi. Approval of Financial Report
 1. Patti made a motion to approve the January and February 2020 financial report
 2. Malinda seconded
 3. There was no discussion
 4. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Malinda Menke “AYE”; Patti Gladstone “AYE”; Rudolfo Carrillo “Abstain”
 5. Motion Passed 5-0 with 1 abstention
7. Action Items
 - a. Approval of BARs
 - i. Carolyn made a motion to approve the six BARs:
 1. 0024 – 11000 Increase \$7,300
 2. 0025 – 31600 Increase \$104,661
 3. 0026 – 31701 Increase \$52,916
 4. 0027 – 24190 Carryover \$1,890
 5. 0028 – 31703 Initial budget \$6,308
 6. 0029 – 11000 Increase \$22,225
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Malinda Menke “AYE”; Patti Gladstone “AYE”; Rudolfo Carrillo “Abstain”
 - v. Motion Passed 5-0 with 1 abstention
 - b. Approval of FY2019 Audit Corrective Action Plan
 - i. Channing made a motion to approve the FY2019 Audit Corrective Action Plan
 - ii. Patti seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Malinda Menke “AYE”; Patti Gladstone “AYE”; Rudolfo Carrillo “Abstain”
 - v. Motion Passed 5-0 with 1 abstention
 - c. Approval of Council Treasurer
 - i. Malinda made a motion to approve Patti Gladstone as Council Treasurer
 - ii. Channing seconded
 - iii. There was no discussion

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- iv. Roll Call Vote – Channing Concho “AYE”; Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Malinda Menke “AYE”; Patti Gladstone “AYE”; Rudolfo Carrillo “Abstain”
 - v. Motion Passed 5-0 with 1 abstention
8. Old Business
- a. Council Training Update
 - i. Jonathan reported all the members’ current hours completed
 - ii. Patrick mentioned that he watched another Lunch and Learn training yesterday and that it was a great opportunity for training
9. Tom Carroll of Carroll Strategies (PR Firm) conducted a focus group with the council members to discuss what is good with the school, what is bad and how they believe the public views the school.
- a. Tom will conduct a few more focus groups (media teachers and leadership council) then will report back to the school on findings and possible courses of action for student recruitment.
10. Adjournment
- a. Agenda complete
 - b. Meeting adjourned at 9:14pm