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MEDIA ARTS COLLABORATIVE CHARTER SCHOOL
GOVERNING COUNCIL MINUTES
August 13th, 2019 7:30pm
4401 Central Ave NE Building #2 Albuquerque, NM 87108

1. Quorum Call
 - a. Mike called the meeting to order at 7:30pm
 - b. Board Member Quorum Call
 - i. Michael Trujillo – Present
 - ii. Steve Eiland – Absent
 - iii. Carolyn Carlson – Present
 - iv. Malinda Menke – Present
 - v. Donna Williams – Absent
 - vi. Channing Concho - Present
 - vii. A quorum is present
 - c. Staff Present: Jonathan Dooley, Anthony Conforti and Patrick Kelly
 - d. Foundation Members Present: None
 - e. PAC Members Present: None
 - f. Public Present: None
2. Approval of Agenda
 - a. Malinda made a motion to approve the agenda
 - b. Channing seconded
 - c. There was no discussion
 - d. Roll Call Vote –Carolyn Carlson “AYE”; Mike Trujillo “AYE”; Channing Concho “AYE”; Malinda Menke “AYE”
 - e. Motion Passed 4-0
3. Approval of Minutes
 - a. July 16th Minutes
 - i. Carolyn made a motion to approve the July 16th minutes
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Channing Concho “AYE”; Malinda Menke “AYE”
 - v. Motion Passed 4-0
4. Committee of the Whole
 - a. Mike mentioned that Leonard Harris came to visit the school earlier this week and is interested in submitting a letter of intent and resume for a possible appointment to the council
 - i. He will not be able to attend tonight due to a work conflict
 - b. Steve Eiland may have to step down in the near future due to some family health concerns

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5. Public Comment
 - a. None

6. Reports
 - a. Principal Report
 - i. Enrollment Update
 1. Currently have 221 students enrolled with another potential 9 yet to enroll
 - a. 83% attendance at our 6th & 9th Grade Boot Camps
 2. Recruitment at the NM Comic Expo this weekend
 - a. Booth with both staff and students
 - ii. New Staff
 1. Jonathan presented our new staff members and highlighted our 3 new STEM staff
 - iii. TAMELA (PARCC Lite) Test Results
 1. Jonathan presented the student results from our spring PARCC like test
 - a. English Language Arts was 44% proficient with all grades above the state average
 - b. Math was only a 10% proficiency rate and we made some program and personnel changes to help increase it
 - iv. Charter School Division and WebEPPS
 1. Jonathan presented what MACCS will be uploading to the WebEPPS platform
 - a. Documents are requested by PED
 - b. Some ELL and testing results
 - c. Financial Self-Assessment and Audit CAP
 - v. Mission: Graduate
 1. Latest group discussed trying to understand equity
 2. Jonathan discussed what the profile of a MACCS graduate is
 3. Jonathan presented that the tripod of support consists of School, Community and Organization
 - vi. Boot Camps
 1. Jonathan presented that we had 83% of our incoming freshmen and sixth graders attend the camp.
 2. Jonathan discussed the benefits that MACCS sees from these camps
 - vii. First Week of School
 1. August 12th is the first day for students
 2. We have Special Education Law training on Behavior Improvement Plans and Functional Behavior Assessments

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3. MACCS will also administer the Fall 2019 NWEA (short-cycle) test to all students except seniors
- viii. School Security
 1. Jonathan discussed the planned project for the fence
 2. Jonathan discussed the new requirements of SB147 that changed the requirements of evacuation and active shooter drills
- ix. Council comments
 1. Mike mentioned that MACCS needs our math scores to improve and there was discussion of the changes that have occurred to help that

b. Financial Report

- i. Pat reported on the finances for July 2019
 1. Discussed various funds and their balances
 - a. Approximately \$342K of deposits and \$147K of expenses
 2. Reviewed the disbursements and deposits for the month
 3. Pat discussed the cash balance history from Operational and the HB-33 and SB-9 bond funds
 - a. Pat presented a chart on where operational dollars are being spent
 - i. Over 71% are budgeted to be spent on student classroom and student support expenses
- ii. Presentation of Budget Adjustment Requests (BARs)
 1. Pat presented nine BARs
 - a. #0002 – IDEA-B Initial Budget +\$278
 - b. #0003 – IDEA-B Increase +\$40,571
 - c. #0004 – Inst. Materials Carryover +\$2,833
 - d. #0005 – Food Service Carryover +2,180
 - e. #0006 – SGA Carryover +\$1,850
 - f. #0007 – SB-9 Bond Carryover +\$7,449
 - g. #0008 – HB-33 Bond Carryover +\$1,100
 - h. #0009 – Inst. Materials Budget +\$22,398
 - i. #0010 – Operational Carryover +\$146,915
- iii. Facility Update and Projects
 1. We have not heard back from PED regarding our Lease Purchase Agreement
 2. Security Grant Update
 - a. MACCS received quotes through CES for the fence project, expected to cost approximately \$47,000
 - b. Pat reported that the school did receive the School Security Grant but for zero dollars

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- i. However, the school may decline the award due to the capital outlay offset
 - iv. FY2019 Financial Framework Self-Assessment
 - 1. Pat reviewed our self-assessment for the last school year's finances
 - a. Pat discussed the components of the report and how the school is addressing our audit findings
 - b. This documents is uploaded to WebEPSS for review by PED
 - v. FY2019 Audit
 - 1. Pat gave an update for the FY2019 audit
 - 2. Interim fieldwork was completed last week and went well
 - 3. Auditors will be back out in October for their final review
 - vi. Approval of Financial Report
 - 1. Malinda made a motion to approve the July 2019 Financial Report
 - 2. Channing seconded
 - 3. There was no discussion
 - 4. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Mike Trujillo “AYE”; Channing Concho “AYE”
 - 5. Motion Passed 4 to 0
- c. Media Coordinator
 - i. Middle School Boot Camp Assessment
 - 1. Valuable and made the first week much more successful than past years
 - ii. Math and Media
 - 1. New middle school math teacher approached Mr. Conforti regarding collaborating for video contests with awards
 - iii. Community Partnerships
 - 1. Meeting with new head of ABQ Studios contracted by Netflix
 - a. Possible internship for a student
 - b. Look for the next “Stranger Things”
 - i. Like our kids to come up with a possible pilot script to be filmed out there
 - 2. Reelz Channel
 - a. Getting to get ready to do live streaming for the Ice Wolves hockey team
 - i. Looking to get some students to work and will get paid
 - 3. National Hispanic Cultural

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- a. Looking to partner to collaborate a video art program that promotes artists working with our students
 - b. Develop a pilot magazine show to promote to local channels.
 4. National Dance Institute
 - a. New Artistic Director at NDI approached MACCS and would like to work together on projects
 - iv. NM Film Office Conference
 1. Anthony attended with 3 students
 - a. We were the only public secondary school at the conference
 2. Our booth was swamped with visitors and actually ran out of supplies on Friday
 3. Our students took over the booth and attended the sessions
 - a. These students really get what MACCS is about
 - i. Were able to articulate our Project Based Learning with examples
 - ii. People couldn't stop listening to them
 4. Met the producer of 'Briarpatch', an NBC show and will come by the school
 5. Met a gentleman from the NM Health Department that may want to partner on their Tobacco and Vape Awareness campaign
7. Action Items
 - a. BARs
 - i. Carolyn made a motion to approve the presented BARs
 1. #0002 – IDEA-B Initial Budget +\$278
 2. #0003 – IDEA-B Increase +\$40,571
 3. #0004 – Inst. Materials Carryover +\$2,833
 4. #0005 – Food Service Carryover +2,180
 5. #0006 – SGA Carryover +\$1,850
 6. #0007 – SB-9 Bond Carryover +\$7,449
 7. #0008 – HB-33 Bond Carryover +\$1,100
 8. #0009 – Inst. Materials Budget +\$22,398
 9. #0010 – Operational Carryover +\$146,915
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Channing Concho “AYE”; Malinda Menke “AYE”
 - v. Motion Passed 4-0
 - b. 2019-2020 Annual Board Form
 - i. Malinda made a motion to approve the Annual Board Form indicating 7 council members for the 2019-2020 school year

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- ii. Channing seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Mike Trujillo “AYE”; Carolyn Carlson “AYE”; Channing Concho “AYE”; Malinda Menke “AYE”
 - v. Motion Passed 4-0
 - c. Approval of New Member
 - i. No motion was presented as Leonard Harris was not able to attend the meeting

- 8. Old Business
 - a. None

- 9. New Business
 - a. The annual retreat has been set for Saturday, September 14th from 10am to 1pm (possibly noon)

- 10. Adjournment
 - a. Agenda complete
 - b. Meeting adjourned at 8:48pm