



New Mexico Academy for the Media Arts
Governing Council Virtual Meeting via ZOOM Platform
Tuesday, April 11, 2023 @ 10am

MINUTES

1. Quorum Call – 10 AM
 - a. Mike Trujillo, President
 - b. Carolyn Carlson, Present
 - c. Channing Concho, Present
 - d. Faith Toledo, Present
 - e. Malinda Menke, Present

2. Approval of Agenda
 - a. Ms. Carlson motioned to approve
 - b. Ms. Menke seconded

3. Approval of Minutes
 - a. March 14, 2023 Meeting approved by Ms. Concho
 - b. Ms. Menke seconded

4. Committee of the Whole
 - a. No committee of the whole

5. 2023-24 Lottery
 - a. Ms. Concho approved of the Enrollment Numbers
 - b. Ms. Menke seconded
 - c. Five students were removed from the lottery as four applicants have siblings attending Media Arts and one applicant is the child of a teacher

- **Updated Enrollment Numbers, Anticipated 241**
 - Middle School
 - 6th grade - 45 applicants
 - 7th grade - 18 returning + 6 applicants = 24 for 7th grade
 - 8th grade - 31 returning + 8 applicants = 39 for 8th grade
 - 2 Cohorts of 24 students per cohort and 2 Cohorts of 27 students per cohort = 102 (total MS Spots)
 - 6th grade cohort - 24 spots
 - 6/7 grade cohort - 24 spots (15 for 6th grade & 9 for 7th grade)
 - 45 - 24 - 15 = 6 waitlist 6th grade
 - 7/8 grade cohort - 27 spots (15 for 7th grade & 12 for 8th grade)
 - 7th, 24 - 12 - 12 = No waiting list
 - 8th grade cohort - 27 spots
 - 8th, 39 - 12 - 27 = No waiting list
 - 102 (total MS spots from above) - 49 (returning) = 53 Lottery spots
 - Currently 59 applicants for 53 Lottery spots (6 on waitlist for 6th grade)
 - 9th Grade
 - 1 cohort of 30 students
 - 30 (total 9th spots) - 28 (returning) = 2 spots open
 - Currently, 29 applicants for 2 spots
 - Projecting a waitlist of 27, possibly opening a second cohort
 - 10th Grade
 - 1 cohort of 30 students
 - 30 - 21 (returning) = 9 spots open
 - Currently, 10 applicants for 9 spots
 - Anticipating a waitlist of 1
 - 11th Grade
 - 1 cohort of 30 students
 - 30 - 21 (returning) = 9 spots open
 - Currently, 5 applicants for 9 spots
 - Not anticipating a waitlist
 - 12th Grade
 - 1 cohort of 30 students
 - 30 - 25 (returning) = 5 spots open
 - Currently 1 applicants for 5 spots
 - Not Anticipating a waitlist

6. Public Input

Robyn Wagoner – Wanting to get Involved with the school. Has a degree In media. Noted that Ms. Wagoner is wanting to be the media liaison between the school and the board. Has submitted resume. Would like to become a part of the board.

Mr. Trujillo – Informed Ms. Wagoner that she needs to send a letter of Intent and we will contact her when needed.

Jonathan – Ms. Wagoner will need to be part of the foundation board as her daughter, Justis Biggart, is employed at the school.

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

7. [Reports](#)

a. Principal

Current Enrollment, 181; Attendance, 97%

2023-24 School Calendar – Increase instructional days to 180, instructional hours to 1,140 per year and Media Arts at 6:15 per day. At present, 30 PD hours include parent/ teacher conferences.

2023-24 Master Schedule – Core Subjects remain as scheduled with an increase number of media classes for all grade levels. Scheduling media as semester-long and/ or quarter-long courses. Staff remains the same.

NM DASH 30-Day Report - Quarter 3 "F" Report shows number of "F" Grades lowest since 2018 and percentage lowest since 2018. All but two grade levels decreased number of "F" Grades.

Demographic Percentages among "F" Grades: POC, 55%; FRLP, 50%; CTE, 14%; Humanities, 15% and STEM, 15%. Percentage of students on the A&B Honor Roll, 39%; POC, 51%; FRLP, 28%.

What do we need to do to get better? Check-ins, community mentors, more quality media, teacher mentorship for competitions, projects incorporate Math more, time management and older students mentoring younger ones.

Parent & Teacher Conferences: Spring 2023 Attendance stats, 94%; Consistent with Fall 2022, 94%; Students returning for Fall 2023, 88%; 8th Graders returning for 9th Grade, 85%.

Discipline Referrals Update: Increased number of referrals from this time last year due to revised and enforced discipline policy. Classroom procedures and interventions are more consistent. Student referrals match student demographics.

Public Education Support from Budget: 8.5% increase in the State Equalization Guarantee; 1% increase in employer contributions for retirement; 6% increase for school personnel, additional pay for administrators by increasing the responsibility factor, and a minimum salary of \$25,000 for all EAs; increase in at-risk funding; additional funding for Fine Arts programs and expansion of CTE facilities; employers health insurance contribution increase.

Contract Negotiations: Internship Program students must complete Media Literacy Program prescribed in each year. Graduates must complete a media arts-related internship for 0.5 credit. Verified by tracking sheets, timesheets, reflections and evidenced on transcripts.

- b. Business Managers – Vigil Group, not present for the meeting.

8. Action Items

- a. Mr. Trujillo's Project and Upcoming Show – Want to work with students and there are a few Intern positions. The project involves a Heavy Metal Museum having a community round table at Launch Pad. There will be music, contests, and artifacts. Will be on Facebook live. Mr. Trujillo will forward internship proposal to Tom Richardson, Internship Coordinator. First show is May 20th. This could be an ongoing project with the school.

- b. Principal Hiring Committee – Will be a part time position. Not a half time position. Job description may need to be changed some and will need to add that this is a part time position. Talked about having a Media liaison.

Ms. Menke – Wanting to know will the new principal be getting benefits.
Contact Vigil Group.

Please send suggestions on where to post the principal position: EG, Indeed, ACES, ZipRecruiter, etc. Position will need to be posted this week.

9. Old Business

- a. Council Training – Everyone has taken care of their training. If not please finish your hours.

10. New Business - There is no new business

11. Adjourn - 11:31 AM