

MEDIA ARTS COLLABORATIVE CHARTER SCHOOL  
GOVERNING COUNCIL MINUTES  
January 8<sup>th</sup>, 2019, 2018 7:30pm  
4401 Central Ave NE Building #2 Albuquerque, NM 87108

1. Quorum Call
  - a. Jonathan called the meeting to order at 7:33pm
  - b. Board Member Quorum Call
    - i. Michael Trujillo – Absent
    - ii. Ted Cloak – Absent
    - iii. Steve Eiland – Present
    - iv. Carolyn Carlson – Present
    - v. Malinda Menke – Present
    - vi. Trish Meyer – Present
    - vii. Donna Williams - Present
    - viii. A quorum is present
    - ix. Carolyn made a motion to excuse Mike from the meeting due to illness
      1. Trish seconded
      2. There was no discussion
      3. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”
      4. Motion Passed 4-0 with 1 abstention
  - c. Staff Present: Jonathan Dooley, Patrick Kelly, Anthony Conforti, Allie Coleman (Internship Coordinator) and Jessica Vierra (Leadership Council)
  - d. Foundation Members Present: Bill Schuh
  - e. PAC Members Present: None
  - f. Public Present: None
2. Approval of Agenda
  - a. Malinda made a motion to approve the agenda with the elimination of item 6 due to the potential candidate not being able to attend and item 8c since the council president is absent
  - b. Carolyn seconded
  - c. There was no discussion
  - d. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”
  - e. Motion Passed 4-0 with 1 abstention
3. Approval of Minutes
  - a. December 11<sup>th</sup>, 2018 Minutes
    - i. Trish made a motion to approve the December 11<sup>th</sup> minutes
    - ii. Malinda seconded

- iii. There was no discussion
  - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Donna Williams “Abstain”; Stephen Eiland “Abstain”
  - v. Motion Passed 3 to 0 with 2 abstentions
  
- 4. Committee of the Whole
  - a. Trish would like to have on the agenda next month to discuss a possible change to board meeting start times due how dark it is and how late we all get home
  
- 5. Public Comment
  - a. Bill Schuh notified the council that he is the new president of the Foundation Board
  - b. He discussed the plans to help support the school’s capital outlay requests and other bills as needed at the legislative session
  
- 6. Reports
  - a. Leadership Council Report
    - i. Jessica Vierra noted that the LC has not met this semester yet
    - ii. She discussed the restructuring of our Presentations of Learning and the new format that the students’ projects will be displayed
      - 1. May be structured during a recruitment open house so that potential students can see the projects
        - a. April 4<sup>th</sup>, 2019 5:30-7:30pm
      - 2. Seniors will be doing a “Career at MACCS” project
      - 3. Students and staff seem to be excited
      - 4. Possibly an opportunity to have the students film and interview participants during the event
    - iii. Shakespeare Fest will be coming up on March 6<sup>th</sup> at the National Dance Institute
    - iv. Future goals of the Leadership Council
      - 1. Teachers will be reviewing students’ NWEA scores to help direct instruction in the second semester
      - 2. Integrating math will be a focus for 2<sup>nd</sup> semester lesson plans
  - b. Internship Coordinator Report
    - i. Internship Program Update
      - 1. Allie Coleman gave a brief update that 5 more students have completed their ½ credit (60 hours)
      - 2. Sixteen students have internships in progress and are on track to complete it
        - a. There was discussion of specific internship stories and how it is going

3. Six more students may be starting this semester
- ii. It was presented that MACCS has been awarded the Work Based Learning Grant for \$60,000 per year
  1. Will support a half-time position of Internship Coordinator

c. Principal Report

- i. Current Enrollment and Attendance Update
  1. Currently 255 students (was at 250 last year)
  2. 97% Attendance Rate
    - a. Of the 3%, 13% of those students are identified as chronic absentees
    - b. School Messenger program will be auto-calling parents when students have an unexcused absence
- ii. NWEA Results
  1. Jonathan showed charts comparing the students' growth and grade level performance
  2. Teacher professional development on January 4<sup>th</sup> went over the results and how they can use them in their curriculum planning and interventions
  3. We are looking at a Math Coach for our middle school program
- iii. Discipline Referrals
  1. Ditching and disruptions are still the most referred discipline
  2. Jonathan showed a chart on the various referrals for this year
- iv. Comprehensive Support and Improvement Grant Site Update
  1. Jonathan presented that our 90-day progress report is due on February 1<sup>st</sup> and our CSD site visit is on February 15<sup>th</sup>
  2. Goal for the next 90 days is to have student centered, detailed lesson plans
- v. National Honor Society
  1. Jonathan discussed the various requirements to be on NHS
    - a. GPA, referrals and attendance
    - b. 60 students met the requirements
      - i. 40% of high school students
    - c. Induction ceremony will be after Spring Break
- vi. Legislative Lobbying
  1. Jonathan presented a draft letter to the legislators regarding MACCS and the projects we will be asking for funding for
- vii. Acquisition of Bank Building

1. Jonathan discussed the classrooms that moved around over the break with the renting of the one upstairs classroom
  2. Jonathan discussed the timeline of renovation once we have acquired the building and how there is a student project to help design a “Student Hub”
- viii. School Choice Week
1. Is the week of January 22<sup>nd</sup>
  2. There will be a school rally at the convention center
- ix. Principals Pursuing Excellence
1. Jonathan will be at a convening January 28<sup>th</sup>-30<sup>th</sup>
  2. He is a District Team Leader with one of the focal points is being a Reflective Practitioner
- x. Recruitment Open Houses
1. Jonathan discussed the upcoming recruitment initiatives
    - a. Recruitment mailing
      - i. Going out to about 27,000 homes
    - b. Open Houses
      - i. Will be on Feb 7<sup>th</sup>, Feb 27<sup>th</sup>, March 27<sup>th</sup> and April 4<sup>th</sup> all at 5:30pm
- d. Financial Report
- i. Pat reported on the finances for December 2018
    1. Discussed various funds and their balances
      - a. Approximately \$363K of deposits and \$261K of expenses
    2. Reviewed the disbursements and deposits for the month
    3. Pat discussed the bond revenue from HB-33 and SB-9 funds
      - a. Stated that the APS Bond election is coming up in February and this will raise property taxes for the first time in many years
  - ii. Presentation of Budget Adjustment Requests (BARs)
    1. Pat presented two BARs, both increases to the budget
      - a. 31700 – SB-9 - \$6,163
      - b. 24171 – Internship Grant - \$60,000
  - iii. Facility Projects
    1. AC Compressor Breakdown
      - a. Received our first quote from Travers, another should have a quote by the end of the week. Pat has contacted CES vendors with the scope for a third quote.
    2. Capital Outlay Projects
      - a. Submitting RTOF for AC Compressor fix



- a. Students reviewed website and how some bills that have already been dropped
          - i. Noticed there were small education bills for money
          - ii. Possibly go this route to fund the purchase of Nob Hill Studios
        - iv. Art and Media Education Conference
          - 1. Integrating Math into Art and Media
          - 2. Jonathan and Anthony will be attending conference in early March
7. Action Items
  - a. BARs
    - i. Carolyn made a motion to approve the two presented BARs
      - 1. 31700 – SB-9 - \$6,163
      - 2. 24171 – Internship Grant - \$60,000
    - ii. Malinda seconded
    - iii. There was no discussion
    - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”
    - v. Motion Passed 4 to 0 with 1 abstention
  - b. Ted Cloak Resignation
    - i. Malinda made a motion to approve to accept the resignation of Ted Cloak
    - ii. Trish seconded
    - iii. There was no discussion
    - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”
    - v. Motion Passed 4 to 0 with 1 abstention
  - c. Election of Officers
    - i. No motion was presented
8. Old Business
  - a. There was discussion regarding board training hours. Jonathan mentioned that he always forwards emails from the CSD regarding upcoming trainings. Pat will send Steve the next introductory training so he can begin to vote.
9. New Business
  - a. None
10. Adjournment
  - a. Agenda complete
  - b. Meeting adjourned at 9:22pm