

MEDIA ARTS COLLABORATIVE CHARTER SCHOOL
GOVERNING COUNCIL MINUTES
April 9th, 2019, 2019 7:30pm
4401 Central Ave NE Building #2 Albuquerque, NM 87108

1. Quorum Call
 - a. Mike called the meeting to order at 7:30pm
 - b. Board Member Quorum Call
 - i. Michael Trujillo – Present
 - ii. Steve Eiland – Present
 - iii. Carolyn Carlson – Present
 - iv. Malinda Menke – Present
 - v. Trish Meyer – Present
 - vi. Donna Williams – Present
 - vii. Channing Concho - Present
 - viii. A quorum is present
 - c. Staff Present: Jonathan Dooley, Patrick Kelly, Anthony Conforti, Allie Coleman (Internship) and Alicia Faulds (Leadership Council)
 - d. Foundation Members Present: None
 - e. PAC Members Present: None
 - f. Public Present: Numerous families (all middle school) for lottery and Leslie Kelly (PED Charter School Division)

2. Approval of Agenda
 - a. Malinda made a motion to approve the agenda
 - b. Donna seconded
 - c. There was no discussion
 - d. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - e. Motion Passed 5-0 with 2 abstentions

3. Approval of Minutes
 - a. March 19th, 2019 Minutes
 - i. Carolyn made a motion to approve the March 19th minutes
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - v. Motion Passed 5-0 with 2 abstentions

4. Committee of the Whole
 - a. None

5. Public Comment
 - a. No public input

6. Approval of Maximum Enrollment for 2019-2020 school year
 - a. Trish made a motion to set the enrollment limits for the 2019-2020 school year as follows:
 - i. Middle School – 110 total students with 61 spots designated for the lottery or new students that have yet to apply
 - ii. 9th Grade – 51 total students with 20 spots designated for the lottery or new students that have yet to apply
 - iii. 10th Grade – 42 total students with 6 spots designated for the lottery or new students that have yet to apply
 - iv. 11th Grade – 40 total students with 10 spots designated for the lottery or new students that have yet to apply
 - v. 12th Grade – 40 total students with 10 spots designated for the lottery or new students that have yet to apply
 - b. Carolyn seconded
 - c. There was no discussion
 - d. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - e. Motion Passed 5-0 with 2 abstentions

7. Student Lottery
 - a. 2019-2020 Student Lottery
 - i. Donna made a motion to accept all 61 students that are on the lottery list for the 2019-2020 school year due to there being more spots available than applicants
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - v. Motion Passed 5-0 with 2 abstentions
 - b. Mike congratulated all families in attendance for being accepted to MACCS for the following school year
 - i. Jonathan let the parents know of the next steps in the registration process

8. Reports
 - a. Leadership Council Report
 - i. Alicia Faulds reported that at the last meeting they did a National Honor Society review
 1. Qualifications were set and invites were sent to students
 - ii. Master Schedule creation

1. She discussed some of the changes: Rosetta Stone will now be an Independent Study class;
 2. Allie Coleman will transition to half-time teacher so that she will be
 3. Student Leadership classes content may change a little
 4. Looking at giving our HS Science teacher more prep time
- iii. Student Acceptance Policy
1. The question was “do we have to take all students all the time?” It was determined that if we have space we do need to except some exceptions:
 - a. Expulsions from other schools, etc.
- b. Internship Coordinator Report
- i. Allie Coleman reported that her and Clara Clark from SREB held our Advisory Council plan last week
 1. Main Goals are to start foundational skills in the 9th grade (promptness, hygiene, job shadowing, etc.)
 2. 10th graders will attend an Internship Fair here at MACCS
 3. Prepare students for successful internships in their 11th or 12th grade year(s)
 4. High attendance and we had some students attend
 - a. Want to have more teacher attend next year
 - ii. Allie is going down to Las Cruces to visit with their high schools that have an established program
 1. Steve commented that Las Cruces had a successful film program, possible lead on summer internships
 - a. Anthony commented that NMSU has
- c. Principal Report
- i. Current Enrollment and Attendance Update
 1. Currently 241 students (was at 230 last year)
 2. 97% Attendance Rate
 - ii. Department Updates
 1. CTE
 - a. Successful open houses with our final one last Thursday
 - b. Planning classrooms for the new building
 - c. Senior Sara Geiring received a \$15,000 scholarship to the San Francisco Art Institute
 2. Humanities
 - a. Shakespeare Fest was March 26th
 - i. Looking at possibly changing it next year to a Dramafest, not necessarily only Shakespeare

3. Middle School
 - a. Some students were published at www.bigmyth.com
 - b. Had recruitment visit to Whittier Elementary School
4. STEM
 - a. Student created centerpieces for the STEMMIES
 - i. MACCS received \$500
 - b. Students attended the Junior Science and Humanities Symposium
 - c. Four students are entered in the NM Regional Science Fair at UNM
5. Special Education
 - a. Two students are moving forward from an alternative learning environment
 - b. Space needed for testing accommodations during the upcoming NWEA and PARCC tests
- iii. Discipline Referrals
 1. Increase of 28.6% over this time last year
 2. Ditching and electronic use is still a concern
 3. Middle school teachers have a 3 to 1 referral rate compared to high school
 4. Looking to work with SREB for some training for middle school teachers regarding brain development and classroom structure
- iv. Senate Bill 229
 1. No more A-F school grades
 2. Development of a Public Dashboard
 - a. Reflects student growth
 - b. Title I
 - c. English Language Learners
 - d. Graduation Rate
 - e. Proficiency Outcomes
- v. 60 Day Progress Data
 1. Jonathan presented how the school is growing with difference initiatives
 - a. Tutoring attendance is at 28%
 - b. Saturday School attendance is 41%
 - c. Having good attendance can increase your GPA by 40%
 - d. 30% of our high school is eligible for Honor Society
 - e. NWEA is coming up on April 18
 - f. PARCC starts the week of April 22
- vi. Shakespeare Fest
 1. Was on March 26th at the NDI theatre

- 2. Had the usual plays of Romeo & Juliet, Macbeth and The Tempest and added a few new ones
- 3. Possible change to some more contemporary plays moving toward more diverse authors and types of plays
- vii. Presentations of Learning
 - 1. Focused on CTE programs and what we have to offer in the media arts
 - 2. Attendance was great with current families and new potential students
- viii. Advisory Council Meeting
 - 1. Jonathan discussed the recent Advisory Council meeting
 - 2. Topics involved Career Inventory and Job Shadowing
 - a. Below the line jobs can lead to job security
 - b. Students may not have any idea what jobs are out there
 - 3. We are looking to build soft skills (manners, attitude, professional protocols)
- ix. Upcoming Events
 - 1. Jonathan discussed the upcoming events
 - a. Highlights are the Pennies for Patients campaign, Annual Gala, Graduation and Year-end BBQ

d. Financial Report

- i. Pat reported on the finances for March 2019
 - 1. Discussed various funds and their balances
 - a. Approximately \$270K of deposits and \$241K of expenses
 - 2. Reviewed the disbursements and deposits for the month
 - 3. Pat discussed the cash balance history from Operational and the HB-33 and SB-9 bond funds
 - a. Pat presented a chart on where operational dollars are being spent
 - i. Over 72% spent on student classroom and student support expenses
- ii. Presentation of Budget Adjustment Requests (BARs)
 - 1. Pat presented seven BARs
 - a. Work Based Learning Grant – Maintenance BAR - \$0
 - i. Moved salary funds to travel and substitutes
- iii. Facility Projects
 - 1. Pat discussed the recently submitted School Security Grant
 - a. Perimeter Fencing
 - i. Total Cost - \$30K

- ii. MACCS Cost - \$14K
 - b. Public Address System
 - i. Total Cost - \$76K
 - ii. MACCS Cost - \$34K
 - c. Hand Held Radios
 - i. Total Cost - \$2.5K
 - ii. MACCS Cost - \$1.1K
- 2. MACCS total possible commitment is almost \$49,000
 - a. Most likely will use SB-9 funds
- iv. Lease Purchase Update
 - 1. Pat discussed that our Lease Assistance Grant will go down by approximately 35% next school year, over \$40,000
 - 2. Pat presented difference purchase scenarios that will maximize our grant and bond funds in regards to down payment amount and how much will be committed on an annual basis.
 - a. It was determined that the council agreed that a \$250,000 down payment paid on a 7 year term would be the best use of funds
- v. Capital Outlay
 - 1. MACCS received \$175,000 for HVAC upgrades
 - 2. It was suggested that MACCS may want to use language that doesn't select one area of facility upgrades
 - a. Maybe use more generic language
- vi. Budget Update
 - 1. Pat discussed the outcomes of the legislative session and what that means for the MACCS budget
 - a. Unit Value went up almost 9% (great news)
 - b. At-Risk funding went up almost \$96K
 - c. License level minimums and 6% raise will cost the school approximately \$200K
 - 2. Budget will be approved at the May council meeting
- vii. Enrollment and Lottery Trends
 - 1. There was discussion regarding the declining participation in the MACCS lottery and how that affects future funding
 - 2. Pat presented a chart on our historical lottery numbers and discussion followed on how to improve numbers and change the trend
 - 3. Mike suggested that the council develop a Recruitment Committee to help
- viii. Approval of Financial Report
 - 1. Carolyn made a motion to approve the March 2019 Financial Report
 - 2. Malinda seconded

3. There was no discussion
 4. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Stephen Eiland “Abstain”; Channing Concho “Abstain”
 5. Motion Passed 5 to 0 with 2 abstentions
- e. Media Coordinator Report
- i. Future Voices of New Mexico
 1. 3 Students won 1st Place awards
 - a. 2 in film and 1 in photography
 2. 1 Student won a 3rd Place award
 - a. In photography
 - ii. Entries into the Rocky Mountain Emmy’s will be submitted at the end of May
 - iii. Presentations of Learning
 1. At our recent open house, student displayed their POLs to the community
 2. This format was a better display of what we do
 - a. We should try to replicate that event and bring public into our school
 - iv. Lobbying and Fundraising
 1. Lobbying doesn’t begin and end with the session
 2. We had positive visibility at the PED Art and Education conference
 - a. We should have some conversations this summer to approach legislators during the down-time
 3. Long Term Fundraising
 - a. Talk with local media businesses (Netflix, etc.) and market our school to them
 - b. Use our resources to help raise funds from other state agencies that will need to pay for projects anyway
 - c. Grants are out there to help utilize our media resources
9. Action Items
- a. BARs
 - i. Trish made a motion to approve the presented BAR
 1. 24171 – Maintenance BAR - \$0
 - ii. Donna seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “AYE”; Steve Eiland “Abstain”; Channing Concho “Abstain”

- v. Motion Passed 5-0 with 2 abstentions
 - b. Approval of Amended Offer to Purchase
 - i. Carolyn made a motion to approve the amended offer to purchase from West Highland LLC
 - ii. Malinda seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “Abstain”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - v. Motion Passed 4-0 with 3 abstentions
 - c. Approval of Resolution to Accept Amended Offer
 - i. Malinda made a motion to approve the resolution to accept the amended offer
 - ii. Carolyn seconded
 - iii. There was no discussion
 - iv. Roll Call Vote – Malinda Menke “AYE”; Carolyn Carlson “AYE”; Trish Meyer “AYE”; Mike Trujillo “AYE”; Donna Williams “Abstain”; Steve Eiland “Abstain”; Channing Concho “Abstain”
 - v. Motion Passed 4-0 with 3 abstentions
- 10. Old Business
 - a. None
- 11. New Business
 - a. None
- 12. Adjournment
 - a. Agenda complete
 - b. Meeting adjourned at 9:11pm